Northern Kentucky Independent District Health Department
Job Posting

January 29, 2014

Child Fatalities Community / Public Health Nurse (CFRN1)

The Clinical Services Division has one part-time on-call position available for a licensed Registered Nurse to respond to child fatalities. Typical work hours will include two days per week between Monday and Friday 8:00 to 5:00 plus evening meetings; May work an additional day when work load is heavier or fewer days when work load is lighter. Reliable transportation is required.

Status: 1 part-time on-call non-exempt merit system position
Classification: Community Health Nurse or Public Health Nurse, depending on experience and credentials
Grade: 30 for Community Health Nurse; 32 for Public Health Nurse
Starting Pay Rate: $18.50 to $20.28 for Community Health Nurse; $20.39 to $22.35 for Public Health Nurse
Reports to: Clinic Manager

Primary duties include, but are not limited to:

- Coordinates referral services for grief program (Identifies resources for referrals; maintains and disseminates list of referral sources; Makes referrals to community resources; reaches out to clients who were referred; schedules appointments with clients requesting grief counseling).
- Performs simple to complex client services for assigned program(s) in clients' homes (Activates Child Fatality Review Team; as needed; Conducts case reviews; Follows up with clients; Shares findings as needed; Provides client education and grief counseling; Refers to support groups).
- Serves as resource person to Health Department and community for assigned program(s) (Collaborates with community partners; Ensures any grant or other mandated requirements for assigned program(s) are met; Maintains communication with other disciplines in coordinating health care activities on and off-site; Educates Health Department staff regarding changes/advancements in assigned subject matter; Provides general technical assistance and consultation to schools, health professionals and organizations, co-workers, community organizations, and the general public).
- Performs community outreach activities to raise awareness of assigned program(s) (Coordinates internal and external committee/team meetings by scheduling meetings/team activities, establishing agendas for meetings, and handling pertinent communications; Prepares and makes educational presentations to target groups and individuals; Prepares and distributes educational materials to community and healthcare facilities).
- Assists with assuring compliance with Child Fatality Review and Injury Prevention program.
- Assists with management of assigned program(s) (Assists with developing program goals, objectives, and guidelines necessary for effective implementation of services to target population; Assists with evaluating program effectiveness and developing plans for increasing effectiveness in the future; Assists with community needs assessment and identifying resources to meet those needs).
- Maintains records and produces reports (Maintains client charts; Maintains database(s) of case information; Completes Community Health Service Reports; Documents activities using appropriate forms.)
- Completes special projects (Responds to public health emergencies as assigned; Completes other special projects.)
- Performs other duties (Participates in internal and external meetings; Serves on internal and external committees; Completes timesheet; Completes travel reports; Completes required training; Completes other assigned report; Collaborates in and contributes to individual, team and/or organizational quality improvement and evaluation activities).

Qualifications:

- Community Health Nurse: Bachelors degree in nursing with no experience or Associates degree or diploma in nursing with a minimum of one year nursing practice in hospital, clinical or community setting. Must have KY RN and CPR licenses.
- Public Health Nurse: Bachelors degree in nursing and two years nursing experience; one year in a community health or public health setting. Must have KY RN and CPR licenses.

To Apply:

Apply through CareerBuilder only (www.careerbuilder.com).
For immediate consideration apply by 5:00 p.m. EST on 2/6/2014.
Applications will be accepted as long as the position is posted on CareerBuilder.

Please reference code CFRN1 on any attachments or correspondence. No phone calls, paper applications, paper, or faxed resumes please. Selection will be made by interview(s), and/or review of submitted documentation, which must indicate that applicant meets minimum qualifications. Criminal background check and drug screen will be required. Failure to meet any of the selection criteria shall disqualify an applicant.

NKIDHD Human Resources – CFRN1
Apply Through CareerBuilder
web: www.NKYHEALTH.ORG
Equal Opportunity Employer M/F/V/D/H
PLEASE POST
Until Further Notice